Paramedic Services – Community Paramedicine – Pre-Hospital and Community Education

P.O. Box 149 | 785 Red Feather Ln. | Woodland Park, CO 80866 | Main: (719) 687-2291 | Fax: (719) 687-6410

Record of Proceedings

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE UTE PASS REGIONAL HEALTH SERVICE DISTRICT

Held: Thursday, February 20, 2025 at 1300 Hrs at 1017-B E UW Hwy 24, Woodland Park, CO

The regular meeting of the Board of Directors of the Ute Pass Regional Health Service District was called and held in accordance with Colorado State statute.

The following Directors attended:

Attendance	John Gentzel Chris Erickson Chad Smith Gillis Gautreaux Excused: Joe Watson VIA Zoom: None Administration: Tim Dienst (Excused); Dave Hansher, Kara Fox, Arren Gavin; Leadership: D Campbell, R Brown
Quorum	Yes
Call to Order	Director Smith noted that a quorum was present and called the regular meeting of the Board of Directors for Ute Pass Regional Health Service District at 1307 Hrs.
Pledge of Allegiance	Yes
Disclosures	None
Minutes	The minutes of the regular meeting of the Board of Directors held January 2025 was presented, **Motion** by Director Gentzel to accept the minute, 2nd by Director Gautreaux and unanimously approved.
Public Comment	None
Guest	None
UPRESMP Report	None
Financials	JFS sent December financials. Still in the process of working through the books, waiting on Quad to get complete January financials and migrating from Cash to Accrual basis. Collections: backlogged on Quad; suggestion by Tim – two types of claims (BCBS paid patient directly and patient has not paid us (send them to collections), or patient not corporative from 2023(write them off to bad debt)). (Out of District Collection write-offs: $12,395.07; In District sent to collections: $21,406.94; In District not sent to collections - Written off to Bad Debt: $36,004.63) **Motion** by Director Gentzel to send out of district write offs to collection and accept Tim's suggestion for sending in district patients to collections and writing off patient claims, 2nd by Director Gautreaux & unanimously approved. Financial Hardship request Run # UP-12222405.**Motion** by Director to edit the currently policy to double the federal poverty line for writing off hardship requests, 2nd by Director Erickson and approved all in favor. **Motion** by Director Gentzel to accept the verbal financial report knowing a paper report will come in March to review; and accept the collections as presented, 2nd by Director Erickson and approved all in favor.
CEO Report	Testifying on CIHCS sunset review at the Capitol.
Captains Report	See Report: updates – lieutenant stepped down; actively hiring for the position, Med 10 back from body shop, building maintenance triage process for priority and pricing. Morale is improving subsequent to new schedule.
PACT Report	See Report: updates – Utility 1 is up front with For Sale signs, open for bids today at Noon until March 1 at Noon. Discussion around simultaneous calls and PACT responses including calls in Park County and public education via print materials (newspaper).
Deputy Chief	See Report: Can we front $20,000 from the reserves to order equipment for Whole Blood to cover the gap from grant funding to go-live in May with the understanding we will be reimbursed by Memorial Foundation. **Motion** by Director Smith to spend $20,000 of reserve funds to order equipment for Whole Blood to cover the gap from grant funding to go-live in May, understanding we will be reimbursed by the Memorial Foundation, 2nd by Director Gautreaux. Discussion. Two units, two coolers in the captain's vehicle, a cooler and a refrigerator would be another $8,000 and be best for our agency, to scale we would only need one fridge but would need additional coolers. **Friendly Amendment** by Director Gentzel to increase the approved amount up to $30,000 to best meet the needs of our model and community, 2nd by Director Gautreaux and approved all in favor.

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Chief Admin Report	Working to train new people; looking forward to new ongoing audit process with JFS; would like to get away from paper checks, still need to continue internal controls using JFS or another person, replace signing paper checks with QuickBooks bill payment and a bill pay report presented at BOD meetings; need permissions to go forward. **Motion** by Director Smith to replace signing paper checks with QuickBooks bill payment, 2nd by Director Gentzel and approved all in favor.
Work Session	None
Old Business	None
New Business	UC Health Office Space. Tim Dienst and Director Chad Smith to meet with UCH about paying for office space. Protect the service and District as best we can. Suggested Workshop for BOD to review Bylaws, Transparency communicating with taxpayers, 3–5-year plan, mission/vision statement visible, annual goals that align with the mission/vision. Discussion on legal requirements for meetings. Discussion/agenda item for next meeting: of BOD salary/meeting check amount.
Adjourned	1536 Hrs

Chad Smith Chair/President

Date: 03/20/25

Gillis Gautreaux Secretary/Treasurer

UTE PASS REGIONAL HEALTH SERVICE DISTRICT
SEAL
DOUGLAS, TELLER & PARK COUNTIES