Paramedic Services – Community Paramedicine – Pre-Hospital and Community Education

P.O. Box 149 | 785 Red Feather Ln. | Woodland Park, CO 80866 | Main: (719) 687-2291 | Fax: (719) 687-6410

Record of Proceedings

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE UTE PASS REGIONAL HEALTH SERVICE DISTRICT

Held: Thursday, May 15, 2025, at 1300 Hours at 1017-B E US Hwy 24, Woodland Park, CO

The regular meeting of the Board of Directors of the Ute Pass Regional Health Service District was called and held in accordance with the Colorado State statute.

The following Directors attended:

Attendance	John Gentzel Chris Erickson Gillis Gautreaux (Zoom) Joe Watson Miranda Bickford Administration: Tim Dienst (Zoom), Kara Fox; Leadership: James McLaughlin, Chad Bauer, Janee' Karle, Daniel Campbell; Accounting: Kelly Johnston
Quorum	Yes Chris Erickson, Gillis Gautreaux, Miranda Bickford (sworn in prior to Board meeting)
Call to Order	Director Erickson noted that a quorum was present and called the regular meeting of the Board of Directors for Ute Pass Regional Health Service District at 1310 Hrs.
Pledge of Allegiance	Yes
Disclosures	None
Appointments/Oaths	Motion by Director Bickford to appoint John Gentzel and Joseph Watson to the Board of Directors, 2nd by Director Erickson, and unanimously approved. Oath of Office for John Gentzel and Joseph Watson by Kara Fox.
Board Positions	Board Positions: Director Gautreaux nominated Director Watson for President, 2nd by Director Gentzel, unanimously approved. Director Watson nominated Director Erickson for Vice President, 2nd by Director Gentzel, unanimously approved. Director Watson nominated Director Bickford for Secretary/Treasurer, 2nd by Director Gautreaux, unanimously approved. Terms: Joseph Watson 2-year term expires May 2027, Chris Erickson 4-year term expires May 2027, Miranda Bickford 4-year term expires May 2029, Gillis Gautreaux 4-year term expires May 2027, John Gentzel 2-year term expires May 2027.
Minutes	The amended minutes of the regular meeting of the Board of Directors held April 2025 were presented. Motion by Director Watson to accept the minutes, 2nd by Director Erickson, and unanimously approved.
Public Comment/Guest	None
Financials	Kelly Johnston of JFS Consulting presented the restated 2024 Financials. Motion by Director Bickford to approve the 2024 restated Financials as presented, 2nd by Director Gentzel, unanimously approved. No Collection Write-offs provided by Quad Billing.
Chief Exec Report	See Report: Motion by Director Gautreaux to approve the Facility Maintenance and Capital Improvement Projects proposal, 2nd by Director Gentzel, unanimously approved. Parking Lot Repair: Discussion – Unplanned expense ($32,317.92), but obligated. Attempting to have the payment broken up: half this year, half pd in 2026. Waiting to hear back from the POA. Motion by Director Genzel to pay the sum due for parking lot repair, 2nd by Director Erickson, unanimously approved. EMT to Paramedic Program Proposal and Pilot Project: Capt. Karle presented. Discussion ensued regarding whether to keep paramedic students on their regular shifts over the weekend to keep up with skills and crew dynamics. Proposal was tabled until results were evaluated from the Pilot Project. Motion by Director Gentzel to approve the Pilot Project (paramedic student will not work their regularly scheduled shifts on school days but will work regularly scheduled Saturday shifts (24-hours) and Sunday shifts (12-hours), if their shifts fall over the weekend.

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	2nd by Director Bickford. Discussion – Board requested to review prior paramedic student contract. Unanimously approved.
Captains Report	See Report: No comments
Paramedic Advanced	See Report: Board requested acronyms be spelled out for better understanding of the multiple programs.
Care Team Report	Downstream cost savings were discussed. Estimates were received from hospital several years ago for patients in crisis. Could hire a Healthcare Economist to validate cost savings and work with Medicare/Medicaid for remittance concerns. CO Healthcare Policy and Financing (HCPF) Type 95 application was submitted, was returned. Required Board Director information, which was obtained at the meeting. James McLaughlin to resubmit. Type 95 approval will allow UPRHSD to bill for Mobile Crisis calls for service utilized by Medicaid patients.
Chief Admin Report	See Report: Audit is going well and is almost finished. The new IT company integration is active and will continue for the next 2-3 months until everything is transferred over. The new company has identified areas of opportunity and increasing security for employees and Protected Health Information within the system.
Old Business	UCHealth Office Space – UCHealth doesn't pay for the use of office space at the administrative building. Tim Dienst, Board President, and UCHealth representative need to have a conversation about this. Capital Expenditure Report – Director Gentzel will provide the Board with additional information on proposed expectations changes for the future ($5,000 vs $1,000, deferred to the next meeting). Kara Fox to inquire about standard capital expenditure limits in the industry with auditors and JFS Consulting. Office space lease with Pikes Peak Orthopedics (utilized by the Paramedic Advanced Care Team (PACT) Division expires June 30th. More discussion is needed on whether to renew this as the Medication-Assisted Treatment team would have to move back to the administration building and the main ambulance station is already at capacity. Director Reimbursement – Motion by Director Gentzel to raise Director pay per Board meeting from $75 to $100 starting at the June meeting. 2nd by Director Watson. Discussion ensued by Director Gautreaux. Noted that the Directors are reestablishing their foundation to rebuild. Everyone is motivated to move forward, which is taking more of the Directors' time than historically required. Unanimously approved.
New Business	SafeTech Proposal – It was noted that the quote provided by SafeTech ($70,000) was a blind quote as the compiled agency information was not provided to SafeTech prior to their quote. An additional quote of $16,000 for a two-day Board planning session was provided. The goal in utilizing SafeTech is to better understand, develop, and implement a long-term plan for the agency. Motion by Director Gentzel to engage SafeTech, providing them with the compiled agency information, to allow them to provide a more accurate quote for review by the Board. 2nd by Director Erickson. This was requested to be expedited to prevent further delays. Unanimously approved.
Adjourned	1533 Hrs

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Joseph Watson President

Date: ____/____/____

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Chirs Erickson Vice President