Paramedic Services – Community Paramedicine – Pre-Hospital and Community Education

P.O. Box 149 | 785 Red Feather Ln. | Woodland Park, CO 80866 | Main: (719) 687-2291 | Fax: (719) 687-6410

Record of Proceedings

MINUTES OF THE SPECIAL MEETING & EXECUTIVE SESSION OF THE BOARD OF DIRECTORS OF THE UTE PASS REGIONAL HEALTH SERVICE DISTRICT

Held: Monday, July 28, 2025 at 1300 Hrs at 1017-B E US Hwy 24, Woodland Park, CO

The special meeting and executive session of the Board of Directors of the Ute Pass Regional Health Service District (UPRHSD) was called and held in accordance with Colorado State statute.

The following Directors attended:

Attendance	John Gentzel Chris Erickson Gillis Gautreaux Joe Watson Miranda Bickford (Excused) Administration: Tim Dienst, Kara Fox, Mariah Hoffman; Leadership: James McLaughlin; Legal: Allison Ulmer
Quorum	Yes
Call to Order	Director Erickson noted that a quorum was present and called the special meeting of the Board of Directors for Ute Pass Regional Health Service District at 1301 Hrs.
Pledge of Allegiance	Yes
Disclosures	None
Minutes	The minutes of the regular and special meeting of the Board of Directors held July 17, 2025 was presented. **Motion** by Director Gentzel to accept the minutes, 2nd by Director Gautreaux, and unanimously approved.
Public Comment/Guest	Steve Hochstetter and Courtney Vance with Stockman Kast Ryan & Co, and Colorado Special Districts Association (CSDA) Attorney Allison Ulmer.
Audit Approval	See report. The Annual/Single Audit for the year ended December 31, 2024 was presented by Stockman Kast Ryan & Co and deemed to be a clean audit. A material weakness was identified within internal controls, which CAO Fox expressed had been previously identified by JFS and remedied. Routine reconciliations will be performed moving forward to avoid this. No deficiencies and no instances of non-compliance regarding grants or UPRHSD's spending of federal funds were identified. A duplicate paragraph on page 19 was identified as a clerical error. CAO Fox confirmed that the dates in the audit draft will need to be completed and the duplicate paragraph on page 19 removed. With the understanding that these edits will be made and the final audit be sent to CAO Fox via e-mail, **Motion** to approve the Annual/Single Audit was made by Director Gentzel, 2nd by Director Erickson, and unanimously approved.
Executive Session	**Motion** to enter into an executive session by Director Gautreaux; executive Session pursuant to Section 24-6-402(4)(f), C.R.S, for discussion of a personnel matter regarding the CEO, who has been notified of the executive session and has consented to it, and Section 24-6-402(4)(b), C.R.S. for the purpose of a conference with the District's legal counsel regarding specific legal questions pertaining to such personnel matter; 2nd by Director Gentzel, and unanimously approved.
Personnel Matter-CEO	During the Executive Session, discussion was had about the Chief/CEO job description, the process and appropriate means that corrective action is to be taken against the CEO when necessary, and expectations of the Chief/CEO as stated by the Board. **Motion** by Director Gautreaux to retract/rescind the letter that was delivered to Chief/CEO Dienst on 07/17/2025 by Director Watson and Director Gentzel, of which included corrective action within it, Director Gentzel 2nd, and unanimously approved. Two expectations were then expressed by the Board and are as follows: One; any time that CEO/Chief Dienst is unavailable and unable to perform his duties as Chief, he is to provide written notification to the CAO, PACT Director, all captains, and the president of the Board. Examples of this include vacations, personal leave and sick time, and long periods of time spent outside of the district. CEO/Chief Dienst is to advise the aforementioned parties about the individual they are to report to during his absence. Chief Dienst expressed his agreement and commitment to this expectation. Two; Chief Dienst is asked to reallocate his time and energy away from advocacy work and refocus on UPRHSD operations. It was clarified that Chief Dienst is not expected to, nor is the Board suggesting that, he resign from his roles on various State/National Boards and groups While the improvements to the Emergency Medical Service (EMS) system resulting from CEO/Chief Dienst's advocacy are recognized and appreciated, it is being requested that UPRHSD take priority moving forward. Chief Dienst's involvement with The Regional Emergency Medical and Trauma Services Advisory Council (RETAC), Pikes Peak Regional Hospital (PPRH),

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and the State of Colorado are noted to be important and the next in line of priorities. Chief Dienst expressed his agreement and commitment to this expectation.

Other Matters — Director Watson, President of the Board of Directors, provided to all who are present a formal submission of his resignation from the UPRHSD Board of Directors effective July 31, 2025.

Adjourned — 1525 Hrs

Chris Erickson — Vice President

Miranda Bickford Secretary/Treasurer

UTE PASS REGIONAL HEALTH SERVICE DISTRICT SEAL DOUGLAS, TELLER & PARK COUNTIES

Date: 8/25/25